



**AGENDA  
BOARD MEETING**

**HISTORIC CITY HALL  
and via Zoom teleconference**

**Thursday, March 10, 2022  
4:00 pm**

**(To Immediately Follow the Study Session)**

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**Board Members:**

**Michelle Miller, Bob Gaiser, Terry Lucero, Dave Rose, Doug Lambert, Spencer Cowen, Tim Watts**

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**1. Call to Order – (Michelle Miller)**

Board Chair... *"I will now call the March 10, 2022 Board Meeting to order at \_\_\_\_ P.M. Please rise for the Pledge of Allegiance."*

**2. Pledge of Allegiance – (Michelle Miler)**

When Pledge is completed... *"We will now have roll call."*

**3. Roll Call – (Kate Milburn)**

When roll call is completed... *Michelle Miller announces... "We will now move to the next item."*

**4. Seating of Alternate(s) – (Michelle Miller)**

If no alternates to seat... *"It appears we do not have any alternates to be seated today. We will now move on to the next item."*

**5. Public Comment – (Michelle Miller)**

If no public comment... *"It appears we do not have any public comment today. We will now move on to the next item."*

**6. Approval of Agenda – (Michelle Miller)**

Board Chair... *"I will entertain a motion to approve the March 10, 2022 Board Meeting Agenda as presented."*

Recommended motion... *"I move to approve the March 10, 2022 Board Meeting Agenda as presented."*

Board Chair... *"Can I get a second?" (Wait for second.)*

Board Chair... *"All in favor say 'aye.'" (Wait for response.)*

Board Chair... *"Those opposed say 'nay.'" (Wait for response.)*

Board Chair... *"The motion passes/fails and the agenda is approved/disapproved. We will now move on to the next item."*

**7. Election of Vice Chair – (BHA Attorney)**

Recommended statement for Board member... "I nominate \_\_\_\_\_ for the position of Vice Chair of the Board."

Michelle Miller repeats the nomination... " \_\_\_\_\_ has been nominated for Vice Chair of the Board, do you accept nomination? Are there any further nominations?"

Notes:

- A nomination does not require a second.
- If more than one nomination is provided and accepted, then the attorney will collect and review a written ballot with presiding commissioners voting on the nominees.
- Attorney announces the name with the majority of votes.

**8. Election of Board Member – (BHA Attorney)**

Recommended statement for Board member ... "I nominate \_\_\_\_\_ for the position of Board Commissioner."

Michelle Miller repeats the nomination... " \_\_\_\_\_ has been nominated for Board Commissioner, do you accept nomination? Are there any further nominations?"

Notes:

- A nomination does not require a second.
- If more than one nomination is provided and accepted, then the BHA Attorney will collect and review a written ballot with presiding Board commissioners voting on the nominees.
- BHA Attorney announces the name with the majority of votes.

**9. Approval of Minutes for Special Board Meeting – (Michelle Miller)**

- See January 13, 2021 Board Meeting Minutes (attached)

Board Chair... "I will entertain a motion to approve the January 13, 2021 Board Meeting Minutes as presented."

Recommended motion... "I move to approve the January 13, 2021 Board Meeting Minutes as presented."

Board Chair... "Can I get a second?" (Wait for second.)

Board Chair... "All in favor say 'aye.'" (Wait for response.)

Board Chair... "Those opposed say nay." (Wait for response.)

Board Chair... "The motion passes. We will now move on to the next item."

**10. Occupancy Reports – (Andrew Dall)**

- Presentation of December 2021 & January 2022 Occupancy Reports

Board Chair... "I will entertain a motion to accept the December 2021 & January 2022 Occupancy Reports as presented."

Recommended motion... "I move to accept the December 2021 & January 2022 Occupancy Reports as presented."

Board Chair... "Can I get a second?" (Wait for second.)

Board Chair... "All in favor say 'aye.'" (Wait for response.)

Board Chair... "Those opposed say nay." (Wait for response.)

Board Chair... "The motion passes. We will now move on to the next item."

**11. Financial Reports – (Jack Blosky)**

- Presentation of December 2021 & January 2022 Financial Reports

Board Chair... "I will entertain a motion to accept the December 2021 & January 2022 Financial Reports as presented."

Recommended motion... "I move to accept the December 2021 & January 2022 Financial Reports as presented."

Board Chair... "Can I get a second?" (Wait for second.)

Board Chair... "All in favor say 'aye.'" (Wait for response.)

Board Chair... "Those opposed say nay." (Wait for response.)

Board Chair... "The motion passes. We will now move on to the next item."

**12. Staff Memos/Resolutions – (Michelle Miller)**

Resolution 22-03-01 – Deputy Director as a Signatory

**A RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIGHTON, COLORADO, TO APPROVE THE ADDITION OF THE DEPUTY DIRECTOR TO SIGNATORY CARDS FOR BRIGHTON HOUSING AUTHORITY'S BANK ACCOUNTS.**

Board Chair... *"I would ask the Executive Director to provide a summary of this resolution." (ED presents and answer Board questions)*

Board Chair... *"I will entertain a motion to approve Resolution 22-03-01 as read."*

Recommended motion... *"I move to approve Resolution 22-03-01 as read."*

Board Chair... *"Can I get a second?" (Wait for second.)*

Board Chair... *"All in favor say 'aye.'" (Wait for response.)*

Board Chair... *"Those opposed say 'nay.'" (Wait for response.)*

Board Chair... *"The motion passes/fails and Resolution 22-03-01 is approved/disapproved."*

Resolution 22-03-02 – Purchase of 390 Walnut St

**A RESOLUTION OF THE COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIGHTON, COLORADO, TO APPROVE THE PURCHASE OF 390 WALNUT STREET, BRIGHTON, CO AND THE LOAN TO FINANCE THE PURCHASE.**

Board Chair... *"I would ask the Executive Director to provide a summary of this resolution." (ED presents and answer Board questions)*

Board Chair... *"I will entertain a motion to approve Resolution 22-03-02 as read."*

Recommended motion... *"I move to approve Resolution 22-03-02 as read."*

Board Chair... *"Can I get a second?" (Wait for second.)*

Board Chair... *"All in favor say 'aye.'" (Wait for response.)*

Board Chair... *"Those opposed say 'nay.'" (Wait for response.)*

Board Chair... *"The motion passes/fails and Resolution 22-03-02 is approved/disapproved."*

**13. Adjournment – (Michelle Miller)**

Board Chair... *"I will entertain a motion to adjourn the March 10, 2022 Board Meeting."*

Recommended motion... *"I move to adjourn the March 10, 2022 Board Meeting at \_\_\_\_ P.M."*

Board Chair... *"Can I get a second?" (Wait for second.)*

Board Chair... *"All in favor say 'aye.'" (Wait for response.)*

Board Chair... *"Those opposed say 'nay.'" (Wait for response.)*

Board Chair... *"The motion passes and we are adjourned."*

**Brighton Housing Authority Next Board Meeting Scheduled for May 12, 2022 at 4 PM  
Targeted to be conducted by Teleconference  
Public Location to be BHA Office at Historic City Hall  
22 South 4<sup>th</sup> Avenue, Suite 202  
Brighton Colorado 80601**