



**500 S. 4th Avenue, Brighton, CO 80601**

**MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado, held in Council Chambers on the 1st Floor at City Hall, 500 South 4<sup>th</sup> Avenue, Brighton, Colorado.**

**DATE: August 11, 2022**

**Call to Order/Pledge of Allegiance:** Chairman Dick Hodge called the meeting to order at 6:01 p.m. followed by the recital of the pledge of allegiance.

**Roll Call/Establish Quorum: Commissioners Present:** Dick Hodge, Mardita Murphy, Sage Naumann, Jo Pinto, and Ann Taddeo

**Commissioners Absent: (Excused)** Diana Hernandez **(Unexcused)**

A quorum was determined.

**Staff Present:** Emma Lane, Bill Armstrong, Shannon McDowell, and Sheryl Johnson

**Others Present:** Natalie Hoel, Valerie Cooper, Kat Lewis, Andrew Sword, Allan Fredenburg and Amber Robbins

**Seating of Alternates:**

No alternate to seat

**Approval of Agenda:**

Addition to the Agenda: Add in the Swearing in of Mardita Murphy

Motion to approve the addition to the agenda by Commissioner Naumann. Second by Commissioner Pinto. Motion Carries.

Motion to approve the agenda by Commissioner Naumann. Second by Commissioner Taddeo. Motion Carries.

**Swearing in of Commissioner Mardita Murphy and Reappointment**

City Clerk Natalie Hoel swore in Commissioner Murphy for reappointment.

**Approval of Minutes for June 9, 2022:**

Motion to approve the minutes for June 9, 2022 as distributed by Commissioner Murphy. Second by Commissioner Naumann. Motion Carries.

**Consent Agenda:**

No Consent Agenda Items

**Public Comment:**

None

**Reports / Presentations:**

**Committees**

No Committee Reports

**Staff – Emma Lane**

**Grants & Surveys:**

***Walnut Grove Addition Survey:***

The survey on the Walnut Grove Addition is now completed. Pinyon Environment gave a presentation in June on their research of the reconnaissance survey. There are a few errors to correct. The next steps would be to do intensive surveys on any of the properties that would have a high rating. There are about 20 properties that would fit the high rating. There are several properties that have a medium rating. This could become a Residential Historic District but there would need to be a 51% buy in from the residents/owners. Outreach could be done in the area to get feedback from the residents/owners and get them to understand a historic district. The education would be crucial to become a historic district. The Commission could apply for a grant to help with an intensive survey. An intensive survey would identify the properties that could be designated. The Grants Committee could look for possible grants to do the intensive survey.

***Pioneer Cemetery:***

Mr. Knapfel is still working on the nomination for this property. There may be extra burials that are not identified. Mr. Knapfel is working with Rhiannon at the cemetery. Staff will review the nomination and we will plan to have a Public Hearing at the September meeting on the Pioneer Cemetery.

**Historic Properties and Referrals:**

***Pioneer Cemetery:***

Staff will review the nomination form. A Public Hearing will be held during the September meeting for the nomination.

***402 S. 2<sup>nd</sup> Avenue:***

This is Commissioner Naumann's home. He is currently working on the nomination of his property and should have it completed soon.

***Brighton Depot:***

Natalie at the Chamber of Commerce is still working on getting quotes for the sign. Once she has more information, she will work with staff so that it can be brought to the Commission.

***Section 106 Reviews:***

Staff has completed two reviews. Both were for cell towers and there was nothing significant.

**Other Business:**

***Brick Awards:***

The bricks are done for the recipients. Commissioner Hodge will deliver the brick to Barbara Lambert and Jim Jaeger's family. Ms. Johnson will take the brick to Sakata's. Mr. Armstrong will take the brick to John Kelly.

***Resignation:***

Ms. Catherine Johnson has resigned from the board. She was in a Professional position. There are now four openings on the commission and two of them require professionals which would need to be filled first. There are currently three active applications. One of the requirements for the applicants is that they will need to attend a meeting before being interviewed.

**Museum Updates:**

***Collection:***

The staff has reorganized the collections. They now have them in groupings and the collections are on the 2<sup>nd</sup> floor. There are still items for deaccession which is a mission of the museum.

***Visitors/Attendance:***

There were 61 visitors to the museum for a total of 141 visitors for the year.

Engagement & Marketing –

No update

Research Requests –

There were 8 requests for research in July.

Facebook/Instagram –

There were 54 shares and 183 likes on posts. Posts for the past weekend were up 66% for the military event. The military event included a jeep and reenactments by the buffalo soldiers of Omaha beach on the north lawn. The presenters have volunteered their time.

#### Volunteers –

Sarah is working on an Armory Exhibit. Sue is working through Albion Wagner's stuff and John is helping with all. There have been 739 volunteer hours so far. Robin will give a tour of Historic City Hall. There were three new volunteers this month. The volunteers will help man the reception area on Saturday's. Commissioner Pinto asked if the posts could be shared.

#### Exhibit & Interpretation/Outreach/Education –

There has been a problem with the electrical at the museum. Some of the climate control was off. There was damage to some of the panels. The electronic sign outside is now working and is completely usable.

The museum staff attended the City BBQ.

The plotter at the museum is not back online and can print on 24" wide paper that can be mounted on boards.

Cemetery tour will be coming up on October 1<sup>st</sup>. The event will be from 10:00 am – 3:00 pm but this needs to be confirmed. The museum may be taking this event over in 2023.

#### Funding –

There was an award check and money for the history books that Rich has sold.

Mr. Armstrong is checking on Lodging Tax Grants for events at the museum.

#### Marketing –

No Update

#### Expansion –

There has been no talk of moving.

#### Purchases –

No update.

#### Other Business –

It was asked if the City now owns the electronic sign. Mr. Armstrong stated that IT and PIO established an MOU with the sign. The electronic sign is on and working.

#### **Commissioner Workshops/Seminars Update:**

Commissioner Hodge attended the workshop in the San Luis Valley. There were 65 participants. It was the Saving Places "On the Road" tour. San Luis is the oldest incorporated city in 1854. Most of the people in this area came from New Mexico. There was a sawmill in the valley. There is a museum at Fort Garland. The principal of the school is also a historian. The students have recorded over 100 videos of history. Some of the buildings are adobe and they don't last very long and need a lot of maintenance. The downtown is mostly commercial and some of it is being rebuilt. The preservation contractors made a presentation of the area. The group took a tour of the old airport. There are three Catholic churches in the area and none of them have a priest and all have less than 25 parishioners. There is also a Jewish presence in this area. There was a ditch that ran through the area but is not part of the Rio Grande. Water from this area eventually flows to the Rio Grande. Some of the adobe buildings were used to store potatoes. The people living in this area are Native Americans, Spanish, Mexicans, Jews, and Anglos. Commissioner Hodge was very impressed with the Historic Preservation efforts in the area. Commissioner Pinto stated that people in this area came from Las Vegas, NM while others came from Spain through Florida. You can still hear the old Spanish language. Commissioner Hodge stated that freeze dried milk duds were made in the San Luis Valley.

#### **Unfinished Business:**

##### ***2022 Budget***

The budget showed the gala income and expenses. There have been no purchases out of the ordinary.

***New Canopy: (Action Item)***

The only quote that was received for the new canopy was from Signarama. It was for a total of \$1,220. The canopy quote from 4 Imprint is no longer available. It was discussed to buy a table, chairs, and a sign as well. Weights would need to be purchased for the canopy.

Motion by Commissioner Mardita to approve funding a 10' canopy structure plus an additional \$400 for a table, chairs, and weights. Second by Commissioner Naumann.

Roll Call Vote: Ayes by Hodge, Murphy, Naumann, Pinto and Taddeo. Motion passes 5 – 0.

**New Business:**

***By-Laws Update: (Action Item)***

The Commission has been having trouble holding elections because the by-laws state that seven members need to vote. Currently, there are only five members. The new wording will be:

“Nominations for elected officers of the Board are made orally during a meeting at which a quorum is seated. No seconding is required for nominations, except to close the nominations and hold a vote. Members proposing to nominate another voting member for office shall first obtain that member’s consent”. This is the new wording for the by-laws.

Motion by Commissioner Naumann to approve the amended by-laws as stated above. Second by Commissioner Pinto.

Roll Call Vote: Ayes by Hodge, Murphy, Naumann, Pinto and Taddeo. Motion passes 5 – 0.

***Elections: (Action Item)***

Chair Hodge opened the nominations for chair. Commissioner Pinto made a motion to nominate Commissioner Naumann. According to the new by-laws, Commissioner Naumann needs to give his consent to be nominated. Commissioner Naumann gave his consent to accept the nomination. Commissioner Murphy seconded the motion. The nominations were closed.

Roll Call Vote: Ayes by Hodge, Murphy, Naumann, Pinto and Taddeo. Motion passes 5 – 0.

Chair Hodge opened the nominations for vice chair. Chair Hodge made a motion to nominate Commissioner Murphy. Commissioner Murphy gave her consent to accept the nomination. Commissioner Naumann seconded the motion. The nominations were closed.

Roll Call Vote: Ayes by Hodge, Murphy, Naumann, Pinto and Taddeo. Motion passes 5 – 0.

Currently, we have staff serving as the secretary.

Chair Hodge gave up his seat to the new Chair Naumann. Chair Naumann took over the rest of the meeting.

Commissioner Hodge stated that Chair Naumann is on Channel 12 TV on Friday nights at 8:00 pm.

***Interview for Commissioner: (Action Item)***

An interview was conducted by the Commission for a commissioner position. The Commission interviewed Valerie Cooper. The Commission had reviewed her questionnaire. Ms. Cooper grew up in Northern Colorado and moved to Brighton on May. She would like to help with preservation efforts in the community. Ms. Cooper stated that her family had visited the Charleston area and she became very interested in the homes and this sparked her interest in preservation. She has a Master’s Degree in Architecture and Historic Preservation. Ms. Cooper likes to do research. Preservation is a good thing, and she would like the message to residents to be positive and connect with the residents. Ms. Cooper stated that an effective way to tell the world about historic preservation is through social media which is strong now. Face to face contact is probably the best way to communicate. Museums are important in that they make an impression with people.

Ms. Cooper was asked to leave the room. The Commission discussed having her as a professional commissioner.

Motion by Commissioner Pinto to recommend Ms. Valerie Cooper to City Council to be a professional commissioner on the Historic Preservation Commission. Second by Commissioner Hodge.

Roll Call Vote: Ayes by Hodge, Murphy, Naumann, Pinto and Taddeo. Motion passes 5 – 0.

### ***Virtual Meetings***

This has been discussed in the past. Staff is going to be making a secretary change to the Historic Preservation Commission in the near future. There will be a new employee that will be taking over the duties for Ms. Johnson. Currently, there is a conflict with Planning Commission be on the same night as Historic Preservation Commission. Staff is trying to identify another day to meet. The Commission does not like the virtual meeting option. If both Historic Preservation and Planning have a Public Hearing on the same night, it could create a conflict. A final decision should be made in September and then the move would happen in October.

### **Additional Comments:**

Commissioner Hodge asked about an artifact. It is a bell from the USS Brighton that was named after us and given to us. The bell had been at the City Library. When the library moved from 8<sup>th</sup> Avenue, no one knows where the bell went. The bell was made of brass.

Chair Naumann stated that we need to fill the commission spots. There are other applicants and the professional positions need to be filled. The alternate spots can then be filled. We need to have a full commission. Ms. Lane reminded the Commission that the professional members can live outside the City. The by-laws state that we need three professional members. Regular members in the City could also be professionals but regular members must live in the City for one year.

### **Adjournment:**

Motion to adjourn at 7:51 p.m. by Chair Naumann.

### **Announcements:**

CLG Training Webinars –

Other Events –

- Armory 100 Year Celebration – August 12, 2022 – 6:00 pm – Armory Performance Arts Center
- Brighton City Museum – August 13, 2022 – 10:00 am – 4:00 pm at Historic City Hall

### **Next Meeting:**

September 8, 2022

Submitted by,

Sheryl Johnson