

Brighton Cultural Arts Commission

Minutes September 12, 2022

Roll Call: Present; Kathy Wardle, Wilma Rose, Dolly Garcia, Jamie Zerr Lockwood, Elena Townsend, Stephanie Brown, Ann Taddeo Gary Montoya, David Gallegos, Catrina Asher, Roseangela Schroder. Absent; Laurie Maier, Robin Kring, Peter Padilla.

Approval of Minutes: Dolly moved to approve the August minutes. Elena seconded. All in favor.

Public Invited to be Heard: No guests in attendance.

Approval of Agenda: David would like to discuss the \$150.00 spending limit he is currently operating under. Wilma requested David put a proposal in writing and bring it to the Finance Committee then discuss at the next meeting.

Monthly Financial Report: Catrina reviewed the financials. They are working on breaking out the SCFD budget from the Lodging Tax funds. She stated that money was budgeted for the tent and swag. David brought up that money is being spent but he is left out of the loop for instance the purchase of the tent and P-Card purchases. Gary purchased the tent for BCAC from LookOurWay.com at a cost of \$800 plus, and came out of the Armory account. Catrina will move the expense to the correct account.

David is going to have a meeting with the Armory, Events and Cultural Arts department admin assistants and Roseangela to talk about charging the spending to the correct project accounts so he can keep track of all spending.

Wilma questioned some of the expenses of renting equipment /chairs for various events and wondered if we would save money by purchasing some of the equipment outright. Discussion ensued and Gary will do some homework and get back to us.

Catrina asked if the city could possibly receive dollars from a GOS reimbursement for the work the city provides and acknowledge that the work is being gifted to BCAC.

New Business:

1. Approval of By-Laws for okay by attorney – Dolly read the mission statement and the suggested changes from the last meeting. David said that SCFD requires consistency in our Mission Statement. Dolly then moved to approve sending the bylaws to the attorney for review. Elena seconded the motion. All in favor. Kathy will contact the city lawyer.
2. Sculpture collection maintenance update – five years ago we used Lodging Tax grant monies for maintenance on sculptures and is planning to write another grant to Lodging Tax again for same purpose. Catrina suggests we use some of our ample reserves for this purpose. Wilma will ask the Public Art committee their thoughts.
3. Discussion and request for information of insurance coverage for city's art collection regarding replacement, repair and personal injury - Catrina stated this should be covered under the coverage the city already has. Catrina said she needs a list of the inventory of all the art in the city so it can be listed as a city asset and moving forward The BCAC could make a motion that any future sculpture or artwork be donated to the city.

4. Establishment of committee to create a donation process for BCAC 501 (c) (3) - Kathy tabled the discussion to the October meeting. She asked members to think about volunteering
5. BCAC and BPAC retreat details - Wilma said the retreat will be November 5, from 9:30-2:30 and held at the United Power building. Zoe Ocampo will be speaking about the 2% income Adams County receives. Marketing and fundraising will also be discussed.
6. Update on event tent and banner - nothing additional to report, he did find out to purchase a drum set for the Armory it would cost \$3,500.
7. Report on Art in the Park- David said Art in the Park was cancelled due to weather and they are polling the artists to see if another date would work. BCAC will have a tent at the October 22nd Harvest Festival and hand out information about the BCAC and the Public Art Committee.

Old Business:

1. Excellence in Art update- please get your nominations in as soon as possible as the deadline is September 22nd. Reception date is November 3rd at 7 pm and held at Eagle View Adult Center.
2. Marketing posters and other marketing information - Robin created some posters for our table.
3. Dia De Los Muertos grant update and associated activities - Gary said the show is up and he coordinating with CHAC regarding activities related to the show and in the spirit of the grant.
4. Active grant requests - David reports there are no new requests.
5. Elena inquired about the City Poet Laureate question Peter was checking into.

Future Business:

1. Discussion of City Event funding and Armory funding and use of Lodging Tax Funds and SCFD funds.

Organization updates:

No reports today.

The meeting adjourned at 12:39 p.m.

Next meeting is October 3, 2022